

TRI-COUNTY *Community College*

Registration Worksheet



MAIN CAMPUS 21 Campus Circle • Murphy, NC 28906 • 828-837-6810

GRAHAM COUNTY CENTER 145 Moose Branch Road • Robbinsville, NC 28771 • 828-479-9256

Circle Semester: Fall Spring Summer 20_____

Last Name First Middle

ID# or SSN # _____ High School _____

Career and College Program _____ Program Code _____

Career and College Program _____ Program Code _____

Registration: A current high school transcript showing junior/senior status is required before registration. Students in a Career/Technical Certificate are not required to have a 3.0 GPA; however, student must have approval from high school principal or designee. Students are encouraged to take the TCCC Accuplacer test. If you choose to use ACT, SAT, PSAT, or PLAN, official test scores must be on record with TCCC prior to registration.

Circle One	Course	Number	Section	Title	Cred	Mon	Tues	Wed	Thurs	Fri	Sat
Add Drop											
Add Drop											
Add Drop											
Add Drop											
Add Drop											
Add Drop											
Add Drop											

To be completed by high school principal or designee:

In order to participate in the Career and College Promise Program, the High School Principal or Designee must verify that each student has met the following requirements:

Grade Level (Check one): Junior Senior
 Making progress toward graduation? Yes No
 Test Requirement completed: Yes No Test Name: _____
 High School GPA Requirement: Yes No
 Unofficial Transcript sent: Yes No

By signing this form, the principal/designee certifies the above named student qualifies to participate in the Career and College Promise Program at Tri-County Community College.

Principal/Designee's Signature: _____ **Date:** _____

PLEASE READ, CHECK APPROPRIATE BOX, AND SIGN BACK PAGE

Drug and Alcohol Policy

Tri-County Community College (TCCC) complies with the Drug-Free Schools and Communities Act (Amendment of 1989, Public Law 101-226), as well as the Drug-Free Workplace Act of 1988. The abuse and use of drugs and alcohol are subjects of immediate concern in our society. From a safety perspective, the users of drugs or alcohol may impair the well-being of employees, students, and the public at large; drug and alcohol use may also result in damage to college property.

Therefore, it is the policy of Tri-County Community College that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the workplace, on college premises, or a part of any college-sponsored activities. Any employee or student violating this policy will be subject to disciplinary action up to and including termination or expulsion and referral for prosecution.

1. Tri-County Community College does not differentiate between drug users and drug pushers, or sellers. Any student who gives (or in any way transfers or aids and abets in the transfer of) a controlled substance to another person or sells, manufactures, or aids and abets in the sale of a manufactured or controlled substance while on College premises will be subject to disciplinary action up to and including suspension from school.
2. The term "controlled substance" means any drug listed in the North Carolina General Statutes or 21 U.S. C. subsection 812 and other federal regulations. Generally, these are drugs that have a high potential for abuse. Such drugs include (but are not limited to) heroin, marijuana, cocaine, PCP, and "crack." They also include "legal drugs," which are not prescribed by a licensed physician for this person.
3. Individual counseling sessions and educational material will be available in Student Services at all times.
4. The Student Services staff will include references to drug policies, drug awareness, and sources of assistance in the College Student Success (ACA) class(es).
5. The Student Services staff will be available to lecture and assist instructional staff with class presentations to help educate students regarding alcohol and other drug use, as well as the health risks of drug abuse.
6. The Student Services staff will have available referrals for treatment and more extensive assistance.
7. Student Services will assess the institutional environment annually by reviewing data from public safety, instructors and other community resources to guide program development for students.

Release of Student Records

Any student who does not wish for "Directory Information" to be released must notify Student Services in writing within 10 days after registration. Your instructor will distribute forms or you may come by the Registrar's office in the Harper Building to pick up a form. Please refer to the current Tri-County Community College General Catalog & Student Handbook for any additional information.

Release of Grades to High Schools

As a high school student enrolled in a college class, I understand and agree that my end of semester grades will be released to the appropriate personnel at my high school.

Permission to Discuss Academic Information in the Presence of a Third-Party

Information pertaining to your academic record is protected by the Family Educational Rights and Privacy Act of 1974 (FERPA). College personnel are not allowed to discuss information regarding your grades, attendance, or any other academic matter with another person, or in the presence of another person, without your express permission. Only college employees performing within the commission of their assigned duties have the right to access or discuss your records and information can only be released in accordance with FERPA regulations.

- YES, I give permission to Tri-County Community College to discuss any of my academic information with authorized personnel at my high school.
- NO, I do not give permission to Tri-County Community College to discuss any of my academic information with authorized personnel at my high school.

I have read the above information, and I agree to abide by TCCC policies and procedures.

Student Signature

Date