

MINUTES

TRI-COUNTY COMMUNITY COLLEGE FOUNDATION BOARD

Frankie McMillan, President
Eva Wood, Vice President

Monica Pace, Secretary
Jan Westmoreland, Treasurer

Members of the Foundation Board met Thursday, April 3, 2008 in the Rose Boardroom on the TCCC Campus.

Members present:

Members absent:

Dr. Terrie Kelly	Jan Westmoreland	Dale Cable	Kay Tew
Frankie McMillan	Ronnie Whitener	Barbara Crisp	Dr. Donna Tipton-Rogers
Marcus Moose	Alan Williams	Linda Ditmore	Nell White
Dotie Ortega	Eva Wood	Jane Odom	JoAnn Woody
Monica Pace		Jerry Pullium	

Also present: Linda Lovingood

- Item I: President Frankie McMillan called the meeting to order at 10:00 a.m.
- Item II: Eva Wood made a motion to accept the minutes from the February 4, 2008 meeting. Ronnie Whitener seconded and the Board voted its approval.
- Item III: Jan Westmoreland reported the financial statements for January 31, 2008 through March 31, 2008. The statements show a decrease of \$3,556.48, mostly from expenditures from the Duke Manufacturing Grant and the Machinist Program funds. She stated that the Machinist Training Program will be completed soon and the Foundation will use the Duke Manufacturing Grant when it is finished. She also reported that Trustee Al Lovingood wants the college to build a pump pit to support local fire departments. The pit is used to test pumper trucks so they can be certified for use. Wells and West have given an estimate of \$65,000. (see attached)
- Item IV: Dotie Ortega showed the board photographs from the 2008 Children’s Theatre, Billy Zanski’s West African Drumming. She told the Board about the day in residence at Hiwassee Dam Elementary/Middle School and reported that more than 800 students attended the two performances. More than 200 attended the evening performance, where the Hiwassee Dam students also performed. The revenue from the event covered the costs.

- Item V: Ortega reminded the Board that the Second Annual TCCC Foundation Golf Tournament will be held April 19, 2008 at The Ridges Resort in Hayesville. There is still room for five or six more teams. Sponsorships have been coming steadily and there are currently four corporate sponsors, one banner sponsor, and seven hole sponsors.
- Item VI: Dr. Kelly reported that the contract for renovations on the Cherokee County Center for Applied Technology is due to finish by April 19. There have been a few problems, including some issues with plumbing but classes are still being held in the building. The machines have been moved to the renovated section. She is still waiting to hear from the NC Department of Transportation about funds to pave the parking lot. When the building is finished, the college will hold an Open House to showcase the technical aspects of the machining program.
- Item VII: Linda Lovingood requested \$300 from the Foundation to go towards the annual Honors Banquet Luncheon. Eva Wood made a motion to grant \$300 for the luncheon. Kay Tew seconded and the Board voted its approval.
- Item VIII: Marcus Moose requested \$320 to match the funds the SGA raised in honor of Christina Johnson, a student who died in an automobile accident. The money will be donated to Golden Years, where she was employed, and go towards funeral costs. Eva Wood made a motion that the Foundation match the \$320 request with the stipulation that this is a one-time approval with no bearing on the outcome of future requests. Dr. Kelly seconded and the Board voted its approval. (see attached)
- Item IX: Dr. Kelly reported to the Board that the Executive Committee approved \$200 in funding for the SGA to rent a van to take to the state convention because the college bus had an accident and was unavailable. The SGA did well at the event, winning three awards.
- Item X: Ronnie Whitener told the Board that he would like to bring the PARI StarLab Portable Planetarium onto campus in the fall. The cost would be \$500 and he requested that the Board commit to supporting the event. Jan Westmoreland recommended that he talk with the Tri-County Early College about help with the funding. Alan Williams made a motion that Whitener go ahead and book the StarLab with funding to come at a later time. Kay Tew seconded and the Board voted its approval.

- Item XI: Dr. Kelly requested \$1,340 on behalf of the machinist training program for student tuition. Eva Wood made a motion to approve the request for \$1,340. Ronnie Whitener seconded and the Board voted its approval. (see attached)
- Item XII: Dr. Kelly told the Board that she is working on a Literacy Program grant for \$19,000 from the Dollar General Foundation. It would involve working with the Nantahala Regional Library to provide literacy training. The Adult Basic Skills program currently has more than 130 people who need this additional help, which they have trouble providing on campus because of the different abilities of students.
- Item XIII: Dotie Ortega reported that she wrote a grant proposal to the NC Arts Council for \$15,000 to bring the NC Dance Theatre to Hiwassee Dam for a week in residency. The group of 10 dancers would work with eighth graders for four days and then perform two shows as part of the Children's Theatre and another evening performance. The results are expected in August.
- Item XIV: Dr. Kelly informed the Board about how the Ethics Act could affect the Foundation. The state is currently looking at the relationship between Foundation boards and Boards of Trustees. The attorney said that anyone covered by the Ethics Act should not take official action on behalf of the Foundation to the Board of Trustees. While this is being clarified, the Secretary will report on Foundation information to the Board of Trustees.
- Item XV: Dote Ortega told the Board that, in honor of the tenth anniversary of the Children's Theatre, two events were held this year. The second is the NC Dance Theatre's *Under Southern Skies- Bluegrass, Blues and Ballet* performance that will be held April 17 at 9:30 and 11:30 a.m. There is no cost, as the performance is part of the cARTwheels program from the NC Arts Council. More than 1,000 students have signed up to attend. Alan Williams made a motion to grant Ortega permission to spend and reimburse for the event as needed. Eva Wood seconded and the Board voted its approval.
- Item XVI: Dr. Kelly informed the Board that she received a request from Duke Energy to write a proposal for a marketing video for high tech manufacturing featuring local companies to show in schools and the community. She is currently working on the proposal.

Item XVII: Dr. Kelly reminded the Board of the likelihood of a retreat in the near future. She said that the college is currently working on a Master Facility Plan that may guide the direction of fundraising.

Item XVIII: The next meeting is scheduled for June 5, 2008.

Item XIX: Frankie McMillan thanked Marcus Moose for his service as SGA President. Moose told the Board that the SGA is being restructured and there is no current representative.

Item XX: Frankie McMillan adjourned the meeting at 11:20 a.m.

Executive Director

Recording Secretary