

ONLINE REGISTRATION FOR NEW STUDENTS

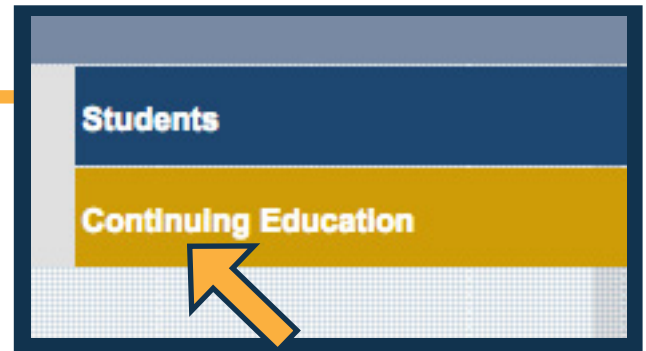
STEP 1

Click on the **WebAdvisor** icon at the top of the page.



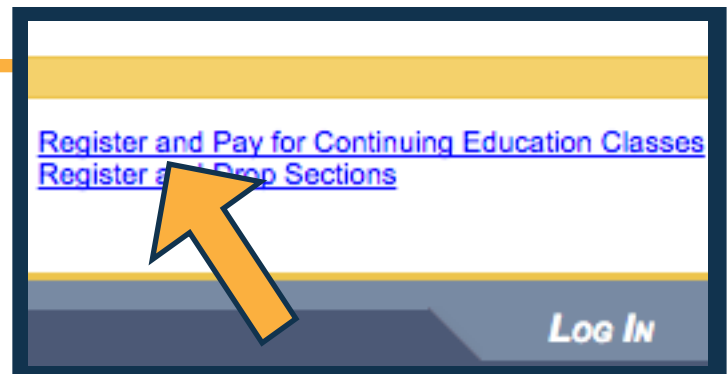
STEP 2

Click **Continuing Education** on the right of the page.



STEP 3

Click **Register and Pay for Continuing Education Classes** on the right of the page.



STEP 4

Use a **Key Word**, **Course Number**, **Time**, or **Instructor** to search for the course you're interested in taking.

Search For (Key Word)

Course Code Number

Starting On/After Date Ending By Date

Classes Meeting After

Classes Ending Before

Mon Tue Wed Thu Fri Sat Sun

Topic Code

Location

Instructor's Last Name

STEP 5

Check the **Box** of the courses you'd like to register for, then hit **Submit**.

<input type="checkbox"/>	CSP-OILS-15616 (15352) Oil Painting	Room 103
<input type="checkbox"/>	CSP-OILS-15642 (15378) Oil Painting	06/11/2015-07/23/2015 Classroom 103
<input type="checkbox"/>	CSP-OILS-15645 (15381) Oil Painting	04/30/2015-06/04/2015 Classroom
<input type="checkbox"/>	CSP-OILS-15646 (15382) Oil Painting	06/03/2015-07/08/2015 Classroom Bldg, Room CLSRCTR
<input checked="" type="checkbox"/>	CSP-OILS-15646 (15382) Oil Painting	06/04/2015-07/09/2015 Classroom Bldg, Room CLSRCTR
<input type="checkbox"/>	CSP-RLPT-15620 (15356) Realistic Painting	06/03/2015-07/22/2015 Classroom 103

SUBMIT

STEP 6

Fill out your **Personal Information** on this page to create a **Student Account**.

Ensure that your country is set to **USA--For Student Web Use Only**. *Other selections will result in an error.*

Prefix: Mr.

First Name: John Middle Name: Jebediah Last Name: Smith

Suffix: III

SSN: 123456789

E-mail Address: jjsmith@tricountycc.edu

Mailing Address Line 1: 21 Campus Circle

Mailing Address Line 2:

City: Murphy State: North Carolina Zip: 28906

County: Cherokee

Country (only if foreign):

Phone Number*	Extension	Type*
8288376810		BU Business

US Minor Outlying Islands

United States

USA--For Student Web Use Only

Uruguay

Uzbekistan

STEP 7

Verify that your course selection is correct, then select your **Payment Type**.

Proceed to enter your **Card Information**. A **Confirmation Email** will be sent verifying your payment.

Price	Course Name and Title	Meeting Information
70.00	CSP-OILS-15615 (15351) Oil Painting	06/15/2015-07/20/2015 Classroom

Total Amount Due 70.00

Choose one of the following: *

Select a payment method to complete registration (check out)

Payment Type

Debit Card or Credit Card

Card Number

Expiration Date

DISCOVER MasterCard VISA