



# Course Substitution Form

Advisor/Instructor Making Request: \_\_\_\_\_

It is requested \_\_\_\_\_ be substituted for \_\_\_\_\_  
Course to be Substituted Original Course Requirement

Within the \_\_\_\_\_ program's course requirements.  
Major/Program of Study

\_\_\_\_\_ Semester, \_\_\_\_\_ (Semester of enrollment in "Course to be Substituted").  
Semester Year

Student Name: \_\_\_\_\_ SS# or ID#: \_\_\_\_\_

The reason or reasons I, the advisor/instructor, am making the request are:

- (1)
- (2)
- (3)
- (4)
- (5)

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date \_\_\_\_\_

VP for Instruction Signature: \_\_\_\_\_ Date \_\_\_\_\_

Approve \_\_\_\_\_  
Disapprove \_\_\_\_\_

If disapproved, state reason: \_\_\_\_\_

\_\_\_\_\_  
(The Vice President for Instruction must agree to approve a waiver request or the request will not be allowed.)