Procedure 5.2.4.1 Student Services: Grading System

TRI-COUNTY COMMUNITY COLLEGE	STUDENT SERVICES GRADING SYSTEM	PROCEDURE 5.2.4.1

The grading system of Tri-County Community College is as follows:

Number Grade	Letter Equivalent	Quality Description	Point
90 -100	A	Excellent	4.0
80-89	B	Good	3.0
70-79	C	Fair	2.0
60-69	D	Pass	1.0
Below 60	F	Fail	0.0
	I	Incomplete	
	M	Mastered	
	NM	Not Mastered	
	NA	Withdrawn/ Never Attended	
	S	Satisfied Requirement	
	SR	Senior Audit	
	TR	Transfer Credit	
	U	Unofficial/Administrative Withdrawal	0.0
	W	Official Withdrawal	
	X	Credit by Exam	
	Y	Audit	

Each instructor determines grades based on his/her evaluation of student progress.

If a student repeats a course, only the instance with the highest grade calculates into the student's cumulative GPA.

I (Incomplete)   A grade of "I" is given only if a student has a valid reason for failure to complete work as scheduled. Illness and other circumstances beyond the student's control are considered valid reasons for non-completion of work. The student must receive the permission of the instructor to be granted an incomplete grade. In addition, the instructor must specify work to be made up to remove the incomplete within the next eight-weeks period of the next semester. If the work is not completed on time, the grade automatically becomes an "F". The College will not assume any additional financial expense implementing the removal of an incomplete.

M (Mastered)   A grade of "M" is given when students in developmental evaluation modules achieve at least an 80% mastery and may move to the next level.

NM (Not Mastered) A grade of "NM" is given when a student does not achieve the 80% mastery pass-rate and will have to either re-take the module or retest.

S (Satisfied Requirement) A grade of "S" is used when a student has satisfied a course requirement as a result of a bridge program from Continuing Education or another experiential credit agreement.

SR (Senior Audit) A grade of "SR" is used for the senior audit experience.

TR (Transfer Credit) A grade of "TR" is given if a student received a grade of "C" or better for a course with equivalent credit hours and content at another accredited institution.

U (Unofficial Withdrawal) A grade of "U" is given when a student does not follow the College's official withdrawal policy or is withdrawn for excessive absences. This is the equivalent of an "F" grade and will influence the grade point average or GPA.

W (Withdrawn) A grade of "W" is given when a student follows the proper withdrawal procedure, prior to the 75% last date to withdraw.

X (Credit by examination) A grade of "X" is given when the student earns credit by examination for specified courses if he/she meet the required level of proficiency by achieving a score equivalent to a "C" or better on a written or other appropriate examination.

Y (Audit)   A Grade of "Y" is given when a student does not receive credit but is required to comply with attendance regulations. Audit students do not take tests or examinations. A credit course cannot be changed to audit after the regular drop-add period. Audit students pay the same tuition and fees as regular students taking the course and must meet any/all pre- and co-requisite requirements.

Adopted: 5/24/18 BOT