

A.A.S. IN BUSINESS ADMINISTRATION: BANKING & FINANCE



2021-2022

A.A.S. IN BUSINESS ADMINISTRATION: BANKING AND FINANCE

(A25120BF) Banking and Finance is a concentration under the curriculum title of Business Administration. This curriculum is designed to prepare individuals for a career with various financial institutions and other businesses. Course work includes principles of banking, money and banking, lending fundamentals, banking and business law, and practices in the areas of marketing, management, accounting, and economics.

Graduates should qualify for a variety of entry-level jobs in banking and finance. Also available are employment opportunities with insurance, brokerage and mortgage companies, and governmental lending agencies.

Fall Semester 1			Lecture	Lab	Credit
ACA	111	College Student Success	1	0	1
ENG	111	Writing & Inquiry	3	0	3
BUS	110	Introduction to Business	3	0	3
OST	130	Comprehensive Keyboarding	2	2	3
ACC	120	Principles of Financial Accounting	3	2	4
BUS	137	Principles of Management	3	0	3
CIS	110	Introduction to Computers OR	2	2	3
CIS	111	Basic PC Literacy	1	2	2
				Total	19/20

Spring Semester 1			Lecture	Lab	Credit
ENG	112	Writing & Research in the Disciplines	3	0	3
MAT	143	Quantitative Literacy	2	2	3
OST	136	Word Processing	2	2	3
ACC	121	Principles of Managerial Acct	3	2	4
CTS	130	Spreadsheet OR	2	2	3
ACC	149	Introduction to Accounting Spreadsheets	1	3	2
DBA	110	Database Concepts	2	3	3
				Total	18/19

Fall Semester 2			Lecture	Lab	Credit
ACC	129	Individual Income Taxes	2	2	3
BUS	115	Business Law I	3	0	3
MKT	120	Principles of Marketing	3	0	3
BAF	110	Principals of Banking	3	0	3
BAF	131	Fundamentals of Banking Lending	3	0	3
Choose One:					
ECO	151	Survey of Economics	3	0	3
ECO	251	Principles of Microeconomics	3	0	3
ECO	252	Principles of Macroeconomics	3	0	3
				Total	18

Spring Semester 2			Lecture	Lab	Credit
OST	286	Professional Development	3	0	3
BAF	141	Law & Banking	3	0	3
BAF	222	Money and Banking	3	0	3
BUS	260	Business Communications	3	0	3
*Humanities Gen Ed Requirement			3	0	3
*Social Science Gen Ed Requirement			3	0	3
				Total	18

TOTAL HOURS 73/75

**Please see the section titled "General Education Requirements for A.A.S. programs" at the end of the Program of Study section for specific courses that fulfill these requirements.*



CERTIFICATE IN BUSINESS ADMINISTRATION: BANKING AND FINANCE

(C25120BF)

			Lecture	Lab	Credit
ACC	120	Principles of Financial Accounting	3	2	4
BAF	110	Principals of Banking	3	0	3
BAF	131	Fundamentals of Banking Lending	3	0	3
BAF	141	Law & Banking	3	0	3
BAF	222	Money and Banking	3	0	3
				Total	16

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